Holy Trinity

Eltham North

HOLY TRINITY PRIMARY SCHOOL eSMART POLICY

RATIONALE

Holy Trinity Primary School uses the Internet as a learning tool to improve student learning outcomes by increasing access to worldwide information. The school embraces the benefits of technology and is committed to reducing students' exposure to cyber-risks (such as cyberbullying, online sexual predation, sexting, identity theft and fraud) when using the Internet, mobile phones and other electronic personal devices. This policy should be read in conjunction with the 'Holy Trinity eSmart Use of ICT Guidelines'.

PRINCIPLES

 The aim of the policy is to:

· Establish an eSmart culture which is in keeping with the values of the school and the expectations outlined in the Holy Trinity 'eSmart Use of ICT Guidelines' and the Holy Trinity Positive Behaviour for Learning Policy which includes actions and consequences for inappropriate behaviour.

· Educate Holy Trinity students to be smart, safe, responsible and ethical users of digital technologies.

 · Recognise that explicitly teaching students about safe and responsible online behaviour is essential in the lives of students and is best taught in partnership between home and school.

· Achieve accreditation as an eSmart school by meeting all criteria as outlined in the eSmart System Tools.

IMPLEMENTATION

 1. Holy Trinity staff are trained in the philosophies of the eSmart program and are provided with the information necessary for Cybersafety education.

2. All Holy Trinity students will undertake a Cybersafe program and will be required with their parents to sign an eSmart Agreement before they will be permitted to use any information and communications technology (ICT) at school.

 3. The school community will be provided with Cybersafety information on a regular basis.

4. Safe and responsible online behaviour is explicitly taught at our school and parents/carers are requested to reinforce this behaviour at home.

 5. Holy Trinity staff will raise student awareness of issues such as online privacy and

intellectual property including copyright, and that some online activities are illegal and will be reported to police.

6. Holy Trinity staff will supervise students when using digital technologies for educational purposes and provide a filtered internet service whilst acknowledging that full protection from inappropriate content can never be guaranteed.

7. Mobile phones and other personal electronic devices may only be brought to school with prior permission of the Principal. Parents and students must comply with the conditions of use as outlined in the 'eSmart Use of ICT Guidelines', which prohibits students from accessing mobile phones and other personal electronic devices within the school grounds.

8. Holy Trinity will respond to issues or incidents that have the potential to impact on the wellbeing of our students.

9. All incidents of Cyberbullying must be referred to the Principal, Assistant Principal and the ICT leader for investigation and any action taken will be in line with the Student Behaviour Management Policy.

10. Parents will be notified and expected to meet with school staff if students are involved in any incidents of cyberbullying

11. Students are advised to report an incident to their teacher immediately if:

- They have experienced an incident of Cyberbullying.
- They feel the welfare of other students at the school is being threatened.
- They come across sites which are not suitable for our school.
- Someone writes something they don't like, makes them or their friends feel uncomfortable or asks them to provide private information.
- They accidentally do something which is against the rules and responsibilities they have agreed to.

12. Any student who does not follow the rules of the eSmart Agreement and the 'Holy Trinity eSmart Use of ICT Guidelines' will lose their ICT privileges for a length of time as deemed appropriate by the Principal, Assistant Principal or ICT Leader. They will also be required to complete additional Cybersafety lessons before their privileges are returned.

13. The eSmart Agreement also applies during school excursions, camps and extra –curricular activities.

Evaluation:
The application of this eSmart policy will be monitored regularly. The policy will be reviewed a part of the school's review cycle, or earlier as required.